

December 4<sup>th</sup>, 2023  
Town Board Meeting  
7:40 PM Glenmore Community Center

X-Present 0-Absent

Nowak X	Klika 0	Ronk X	Kozlovsky X
Schauer X	Ossmann X	Guns 0	DeMerritt 0
Attorney Gagan 0	Schaefer X	Residents/Guests 14	

TOWN OF GLENMORE---MONTHLY TOWN BOARD MEETING  
**MONDAY, DECEMBER 4<sup>TH</sup>, 2023, IMMEDIATELY FOLLOWING THE PUBLIC HEARING AT 7:30 PM**  
GLENMORE COMMUNITY CENTER 5718 DICKINSON ROAD, DE PERE, WI 54115

AGENDA: All agenda items, except for Resident Input are intended for discussion/ consideration and possible action, unless noted.

1. Call to Order **At 7:40 by Chairman Ron Nowak.**
2. Pledge of Allegiance **By all, with one resident not removing his hat.**
3. Welcome **by Chairman Ron Nowak.**
4. Certify Wisconsin Open Meeting Law **Certified by Clerk Ossmann.**
5. Plan Commission Chair **There is no meeting next week. There are more antenna's next month on the January meeting. Recommended renewal of the collocation on tonight, with the receipt of the surety bond. Also recommended approving the quarry permits, but still requesting the blasting plan from Payne and Dolan.**
6. Request for a Mobile Tower Collocation II Permit for Crown Castle USA Inc, 2000 Corporate Dr, Canonsburg, PA 15317 on behalf of T-Mobile is adding 6 antennas, 6 RRUs, 2 HCS 2.0 hybrid/COVPs, installing PVFA-12 mount and a 10 ft x 15 ft lease area to the tower located at 3281 Shirley Road, De Pere WI 54115 on Parcel GL-342-3. **Ronk questioned whether we have received the irrevocable bond with T-Mobile. Motion by Ronk to approve a Mobile Tower Collocation II Permit for Crown Castle USA Inc, 2000 Corporate Dr, Canonsburg, PA 15317 on behalf of T-Mobile who is adding 6 antennas, 6 RRUs, 2 HCS 2.0 hybrid/COVPs, installing PVFA-12 mount and a 10 ft x 15 ft lease area to the tower located at 3281 Shirley Road, De Pere WI 54115 on Parcel GL-342-3 conditionally on receipt of the updated irrevocable bond and that no work can start until that is received, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
7. Request for a Conditional Use Permit for Tim and Tanya Schuettpelz, 5168 Niles Rd, De Pere, WI 54115, GL-173-1 for a Farmstead Food Processing Facility to process grapes grown on farm into wine. **APPLICANT REQUESTED TO BE TABLED UNTIL JANUARY Motion by Nowak to table until January, 2<sup>nd</sup> by Ronk. M/C by unanimous voice vote.**
8. Request for a Conditional Use Permit for Tim and Tanya Schuettpelz, 5168 Niles Rd, De Pere, WI 54115, GL-173-1 for a Farmstead Retail Outlet Store to sell the wine that is processed on farm. **APPLICANT REQUESTED TO BE TABLED UNTIL JANUARY Motion by Ronk to table until January, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
9. Chapter D- General Provisions **POSTPONED**
10. Request for Excavation Permits for Northeast Asphalt, Inc 1524 Atkinson Drive, Green Bay, WI 54303. Properties are located at Ledgeview #87143 Quarry, 1792 Scray Hill Rd, De Pere, WI 54115, Parcels: GL 100, GL 101; Scray Hill #87005 Quarry, 2048 Scray Hill Rd, De Pere, WI 54115, Parcel GL 85; Morrison #87145 Quarry, 4717 Morrison Rd, De Pere, WI 54115, Parcels: GL 87, GL 88, GL 83, and Glenmore#87003 Quarry 5118 Video Ln, De Pere, WI 54115, Parcels GL-102, GL-103-1. **Motion by Ronk to approve the Excavation Permits for Northeast Asphalt, Inc 1524 Atkinson Drive, Green Bay, WI 54303. Properties are located**

at Ledgeview #87143 Quarry, 1792 Scray Hill Rd, De Pere, WI 54115, Parcels: GL 100, GL 101; Scray Hill #87005 Quarry, 2048 Scray Hill Rd, De Pere, WI 54115, Parcel GL 85; Morrison #87145 Quarry, 4717 Morrison Rd, De Pere, WI 54115, Parcels: GL 87, GL 88, GL 83, and Glenmore#87003 Quarry 5118 Video Ln, De Pere, WI 54115, Parcels GL-102, GL-103-1, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.

11. Request for Explosives Use Permit for Payne and Dolan, N6 W23633 Bluemound Rd, Waukesha, WI 53188. Properties are located at Ledgeview #87143 Quarry, 1792 Scray Hill Rd, De Pere, WI 54115, Parcels: GL 100, GL 101; Scray Hill #87005 Quarry, 2048 Scray Hill Rd, De Pere, WI 54115, Parcel GL 85; Morrison #87145 Quarry, 4717 Morrison Rd, De Pere, WI 54115, Parcels: GL 87, GL 88, GL 83, and Glenmore#87003 Quarry 5118 Video Ln, De Pere, WI 54115, Parcels GL-102, GL-103-1. **Motion by Ronk to approve the Explosives Use Permit for Payne and Dolan, N6 W23633 Bluemound Rd, Waukesha, WI 53188. Properties are located at Ledgeview #87143 Quarry, 1792 Scray Hill Rd, De Pere, WI 54115, Parcels: GL 100, GL 101; Scray Hill #87005 Quarry, 2048 Scray Hill Rd, De Pere, WI 54115, Parcel GL 85; Morrison #87145 Quarry, 4717 Morrison Rd, De Pere, WI 54115, Parcels: GL 87, GL 88, GL 83, and Glenmore#87003 Quarry 5118 Video Ln, De Pere, WI 54115, Parcels GL-102, GL-103-1, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
12. Request for Explosives Use Permit for Quick Supply Company, 6620 NW Toni Drive, Des Moines, IA 50313. Properties are located at Ledgeview #87143 Quarry, 1792 Scray Hill Rd, De Pere, WI 54115, Parcels: GL 100, GL 101; Scray Hill #87005 Quarry, 2048 Scray Hill Rd, De Pere, WI 54115, Parcel GL 85; Morrison #87145 Quarry, 4717 Morrison Rd, De Pere, WI 54115, Parcels: GL 87, GL 88, GL 83, and Glenmore#87003 Quarry 5118 Video Ln, De Pere, WI 54115, Parcels GL-102, GL-103-1. **Motion by Ronk to conditionally approve the Explosives Use Permit for Quick Supply Company, 6620 NW Toni Drive, Des Moines, IA 50313. Properties are located at Ledgeview #87143 Quarry, 1792 Scray Hill Rd, De Pere, WI 54115, Parcels: GL 100, GL 101; Scray Hill #87005 Quarry, 2048 Scray Hill Rd, De Pere, WI 54115, Parcel GL 85; Morrison #87145 Quarry, 4717 Morrison Rd, De Pere, WI 54115, Parcels: GL 87, GL 88, GL 83, and Glenmore#87003 Quarry 5118 Video Ln, De Pere, WI 54115, Parcels GL-102, GL-103-1 requiring that the procedures are sent in, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
13. **Zoning Administrator Report**
  - \*\*Driveway permit for Ledgeview Farms, 3870 Dickinson Rd, De Pere, WI 54115, to put in a second driveway on GL-28 located on Glenmore Rd as part the CUP requirement for the manure pit.**
  - \*\*Land Use Application for Jason Lemmons, GL-163-2, 5170 Dickinson Rd, De Pere, WI 54115 to put up a pre-fab shed.**
  - \*\*Land Use Application for Russel Allen, GL-160, 5206 Little Apple Rd, De Pere, WI 54115 to rewire the electrical in the barn.**
  - \*\*Land Use Application for Kegan and Andrea Collins, GL-621, 4440 Church Rd, Denmark, WI 54208 to build a new house.**
  - \*\*Land Use Application for Tim and Tanya Schuettpelz, GL-173-1, 5168 Nile Rd, De Pere, WI 54115 for electrical work.**
  - \*\*Conditional Use Permit- Verizon to install pipe mount, microwave antenna and radios on tower located at 3281 Shirley Rd, De Pere, WI 54115 GL-342-3.**
    - a. Driveway Permits
      - i. Ledgeview Farms, 3870 Dickinson Road, De Pere 54115, for a request for GL-28 on Glenmore Road for an agricultural driveway. **Motion by Ronk to approve the driveway permit for Ledgeview Farms, 3870 Dickinson Road, De Pere 54115, for**

**a request for GL-28 on Glenmore Road for an agricultural driveway, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**

- b. Code Violations
- c. County X Nuisance Issues
- 14. Building Inspector report **Nothing received.**
  - a. Non-compliant issues
  - b. Marty confirmed that he will be forwarding inspection reports to the Town upon completion. To date, we have still not seen any.
  - c. Review Binsfeld house, had 1 year upon commencement of new house to remove original house. Building permits for new house were issued in fall of 2022.
- 15. Constables Report **Guns not present, no report presented.**
  - a. Dog Complaints
- 16. Assessor's Report **DeMerritt not present, no report presented.**
- 17. Treasurer's Report **Kozlovsky presented her report to the Board.**
- 18. Brown County Planning Commission Report **Pam reported that her meeting had been cancelled for the month.**
- 19. Community Center **Nothing to report**
- 20. Appoint Election Inspectors for the 2024-2025 Election Cycle **Motion by Ronk to approve the presented list that included Steve DeMerritt, Debbie DeMerritt, Ann Schaefer, Vickie Kane, Connie Edinger, Vic Edinger, Dianna Matzke, Elizabeth Pieschek, Judy Klika, Pam Schauer, Mary Compton, Rita Gagnon, Karen Kane, and Peggy Ronk, 2<sup>nd</sup> by Nowak. M/C by unanimous voice vote.**
- 21. Denmark Volunteer Fire Department Contract for 2024 **Motion by Nowak to approve the contract with the Denmark Fire Department, 2<sup>nd</sup> by Ronk. M/C by unanimous voice vote.**
- 22. Various road, sign, culvert, ditch and bridge issues **There have been several posts cut off in the Town this week. One sign on School/Glenmore Road, and one on Morrison/Ledgeview Road. There is another down on Cooperstown Road, but we are unsure of location.**
- 23. Minutes:
  - a. November 6<sup>th</sup>, 2023 Public Hearing
  - b. November 6<sup>th</sup>, 2023 Town Board Meeting
  - c. November 15<sup>th</sup>, 2023 Public Hearing
  - d. November 15<sup>th</sup>, 2023 Town Board Meeting**Motion by Ronk to approve the November 6<sup>th</sup> Public Hearing and Town Board Minutes and the November 15<sup>th</sup> Public Hearing and Town Board Minutes, 2<sup>nd</sup> by Nowak. M/C by unanimous vote.**
- 24. Budget / Current Bills **Motion by Nowak to approve the bills as presented, 2<sup>nd</sup> by Ronk. M/C by unanimous voice vote.**
- 25. Clerk's Correspondence
  - a. Yoga to start November 2<sup>nd</sup> and run most Thursday's through April
  - b. Town Traffic Report
  - c. Shirley Wind Report
  - d. Choose a date for an end of year December Town Board Meeting **December 21<sup>st</sup> 5:30 PM pending Tom Klika is ok with that night.**
  - e. LRIP/TRIP—No one went.
- 26. Chair's Correspondence
- 27. Resident Input **Rusell Allen, Ted Ossmann and Steve Leiterman spoke.**
- 28. Adjournment **Motion by Nowak to adjourn, 2<sup>nd</sup> by Ronk. M/C by unanimous voice vote. 8:28 PM.**

### **Upcoming Board Meeting: January 8<sup>th</sup>, 2024**

Any person wishing to attend who, because of disability, requires special accommodations should contact the Town Clerk (920-864-3420) at least 24 hours in advance of the meeting so arrangements can be made.

Members of other Town committees, who are not members of the body whose meeting agenda is above noticed, are entitled, as any other citizen of the Town of Glenmore, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

**Respectfully submitted,**

**Cindy Ossmann, Clerk**