

December 2nd, 2024
Town Board Meeting
7:49 PM Glenmore Community Center

X-Present 0-Absent

Nowak	X	Klika	X	Ronk	X	Ossmann	X
Van Lanen	X	Schauer	X	Schaefer	0	DeMerritt	0
Attorney Gagan	0	Guns	0	Residents/Guests	28		

TOWN OF GLENMORE---MONTHLY TOWN BOARD MEETING
MONDAY, DECEMBER 2ND, 2024, IMMEDIATELY FOLLOWING THE PUBLIC HEARING AT 7:30 PM
GLENMORE COMMUNITY CENTER 5718 DICKINSON ROAD, DE PERE, WI 54115

AGENDA: All agenda items, except for Resident Input are intended for discussion/ consideration and possible action, unless noted.

1. Call to Order by Chairman Ron Nowak at 7:49 PM.
2. Pledge of Allegiance by all.
3. Welcome by Nowak.
4. Certify Wisconsin Open Meeting Law Certified Wisconsin Meeting Law has been met.
5. Resident Input Lana Ossmann questioned budget items. Ronk stated that our sound system is not moving into the back room, it would have to be rewired. We are getting a case to put around it. A new step ladder was also purchased as we couldn't reach the items in the ceiling. John VanLanen stated that he would like to see more transparency of where money is going to. Where did we spend \$14k last year on the Community Center. Steve Leiterman has a concern on a culvert pipe on Glenmore Road in front of Mark Brantmeier's house. Discussion between several residents and the board followed on this. Nowak stated that the pipe got replaced with a 36" pipe. It is starting to show issues. The culvert is starting to show a u shape, collapsing and holding water. Leiterman questioned who is responsible for this as this will be an expensive repair? There is not enough dirt around it. The pipe got dug lower than the grade of the land. There is plenty of heavy traffic and it needs to be looked at. Nowak will look into this.
6. Plan Commission Chair Schauer stated that last month they had 2 meetings and that there will be no meeting in December. Next year they will start working on the Comprehensive Plan.
7. Zoning Administrator Report
 - * Land Use Application for Door County Co-Op, 3809 Shirley Rd, De Pere, WI 54115, GL 378-1 to build a 14 ft x 20 ft addition onto the main building.
 - *Land Use Application for Dave and Ann Schaeffer, 5299 Niles Rd, De Pere, WI 54115, GL 181-1 to add a lean to onto the north side of a pole barn.
 - *WPS to replace 3 utility poles on Zion Rd.
 - *Ralph Kane and Rodney Leiterman are swapping land on GL-444 and GL-445.
 - a. Drive Way Permit
 - b. Code Violations
8. Request for Excavation Permit for Northeast Asphalt, Inc 1524 Atkinson Drive, Green Bay, WI 54303. Properties is located at Ledgeview #87143 Quarry, 1792 Scray Hill Rd, De Pere, WI 54115, Parcels: GL 100 and GL 101. Klika questioned what size pipe they would be putting in for the well for Kerkhoff's? Kerkhoff stated that a 6 inch pipe would be used. Motion by Ronk to conditionally approve Request for Excavation Permit for Northeast Asphalt, Inc 1524 Atkinson Drive, Green Bay, WI 54303. Properties is located at Ledgeview #87143 Quarry, 1792 Scray Hill Rd, De Pere, WI 54115, Parcels: GL 100 and GL 101 upon completion of the well for the Kerkhoff's, 2nd by Nowak. M/C by unanimous voice vote.

9. Request for Excavation Permit for Northeast Asphalt, Inc 1524 Atkinson Drive, Green Bay, WI 54303. Property is located at Scray Hill #87005 Quarry, 2048 Scray Hill Rd, De Pere, WI 54115, Parcel GL 85. **Motion by Ronk to conditionally approve the Request for Excavation Permit for Northeast Asphalt, Inc 1524 Atkinson Drive, Green Bay, WI 54303. Property is located at Scray Hill #87005 Quarry, 2048 Scray Hill Rd, De Pere, WI 54115, Parcel GL 85, upon completion of the well for Kerkhoff, 2nd by Nowak. M/C by unanimous voice vote.**
10. Request for Excavation Permit for Northeast Asphalt, Inc 1524 Atkinson Drive, Green Bay, WI 54303. Property is located at Morrison #87145 Quarry (Eastern-most parcel), 4717 Morrison Rd, De Pere, WI 54115, Parcel GL 83. **Motion by Ronk to conditionally approve the Request for Excavation Permit for Northeast Asphalt, Inc 1524 Atkinson Drive, Green Bay, WI 54303. Property is located at Morrison #87145 Quarry (Eastern-most parcel), 4717 Morrison Rd, De Pere, WI 54115, Parcel GL 83 upon the completion of the well for Kerkhoff, 2nd by Nowak. M/C by unanimous voice vote.**
11. Request for Excavation Permit for Northeast Asphalt, Inc 1524 Atkinson Drive, Green Bay, WI 54303. Property is located at Morrison #87145 Quarry (Western-most parcel and Middle Parcel), 4717 Morrison Rd, De Pere, WI 54115, Parcels: GL 87 and GL 88. **Motion by Ronk to conditionally approve Request for Excavation Permit for Northeast Asphalt, Inc 1524 Atkinson Drive, Green Bay, WI 54303. Property is located at Morrison #87145 Quarry (Western-most parcel and Middle Parcel), 4717 Morrison Rd, De Pere, WI 54115, Parcels: GL 87 and GL 88 upon completion of the well for Kerkhoff, 2nd by Klika. M/C by unanimous voice vote.**
12. Request for Excavation Permit for Northeast Asphalt, Inc 1524 Atkinson Drive, Green Bay, WI 54303. Property is located at and Glenmore#87003 Quarry 5118 Video Ln, De Pere, WI 54115, Parcel GL-102. **Motion by Ronk to conditionally approve the Request for Excavation Permit for Northeast Asphalt, Inc 1524 Atkinson Drive, Green Bay, WI 54303. Property is located at and Glenmore#87003 Quarry 5118 Video Ln, De Pere, WI 54115, Parcel GL-102 upon completion of the well for Kerkhoff, 2nd by Nowak. M/C by unanimous voice vote.**
13. Request for Explosives Use Permit for Payne and Dolan, N6 W23633 Bluemound Rd, Waukesha, WI 53188. Properties are located at Ledgeview #87143 Quarry, 1792 Scray Hill Rd, De Pere, WI 54115, Parcels: GL 100, GL 101; Scray Hill #87005 Quarry, 2048 Scray Hill Rd, De Pere, WI 54115, Parcel GL 85; Morrison #87145 Quarry (Eastern-most parcel), 4717 Morrison Rd, De Pere, WI 54115, Parcels GL 83, Morrison #87145 Quarry (Western-most parcel and Middle Parcel), 4717 Morrison Rd, De Pere, WI 54115, Parcels: GL 87 and GL 88 and Glenmore#87003 Quarry 5118 Video Ln, De Pere, WI 54115, Parcels GL-102. **Motion by Ronk to approve the Request for Explosives Use Permit for Payne and Dolan, N6 W23633 Bluemound Rd, Waukesha, WI 53188. Properties are located at Ledgeview #87143 Quarry, 1792 Scray Hill Rd, De Pere, WI 54115, Parcels: GL 100, GL 101; Scray Hill #87005 Quarry, 2048 Scray Hill Rd, De Pere, WI 54115, Parcel GL 85; Morrison #87145 Quarry (Eastern-most parcel), 4717 Morrison Rd, De Pere, WI 54115, Parcels GL 83, Morrison #87145 Quarry (Western-most parcel and Middle Parcel), 4717 Morrison Rd, De Pere, WI 54115, Parcels: GL 87 and GL 88 and Glenmore#87003 Quarry 5118 Video Ln, De Pere, WI 54115, Parcels GL-102, 2nd by Nowak. M/C by unanimous voice vote.**
14. Request for Explosives Use Permit for Quick Supply Company, 6620 NW Toni Drive, Des Moines, IA 50313 Properties are located at Ledgeview #87143 Quarry, 1792 Scray Hill Rd, De Pere, WI 54115, Parcels: GL 100, GL 101; Scray Hill #87005 Quarry, 2048 Scray Hill Rd, De Pere, WI 54115, Parcel GL 85; Morrison #87145 Quarry (Eastern-most parcel), 4717 Morrison Rd, De Pere, WI 54115, Parcels GL 83, Morrison #87145 Quarry (Western-most parcel and Middle Parcel), 4717 Morrison Rd, De Pere, WI 54115, Parcels: GL 87 and GL 88 and Glenmore#87003 Quarry 5118 Video Ln, De Pere, WI 54115, Parcels GL-102. **Motion by to conditionally approve the Request for Explosives Use Permit for Quick Supply Company, 6620 NW Toni Drive, Des Moines, IA 50313 Properties are located at Ledgeview #87143 Quarry, 1792 Scray Hill Rd, De Pere, WI 54115, Parcels: GL 100, GL 101; Scray Hill #87005 Quarry, 2048 Scray Hill Rd, De Pere, WI 54115, Parcel GL 85; Morrison**

#87145 Quarry (Eastern-most parcel), 4717 Morrison Rd, De Pere, WI 54115, Parcels GL 83, Morrison #87145 Quarry (Western-most parcel and Middle Parcel), 4717 Morrison Rd, De Pere, WI 54115, Parcels: GL 87 and GL 88 and Glenmore#87003 Quarry 5118 Video Ln, De Pere, WI 54115, Parcels GL-102 upon receipt of the Certificate of Insurance, 2nd by Klika. M/C by unanimous voice vote.

15. Request for rezone of 2.00 acres from agriculture to rural residential for Ryan and Carly Healy, 5381 Little Apple Rd De Pere, WI 54115, GL-297-3 in order to build a house. Property is located on the corner of Little Apple Rd and Big Apple Rd. **Schauer stated that this is actually 1.59 acres, and not the 2 acres per the CSM that was submitted. Motion by Ronk to approve the Request for rezone of 1.59 acres from agriculture to rural residential for Ryan and Carly Healy, 5381 Little Apple Rd De Pere, WI 54115, GL-297-3 in order to build a house. Property is located on the corner of Little Apple Rd and Big Apple Rd, 2nd by Nowak. M/C by unanimous voice vote.**
16. Building Inspector report **Nothing Presented.**
 - a. Non-compliant issues
17. Constables Report **Tom and Ron collected 2 dogs and brought them back home. One dog is a repeat offender. St Peters dog and another was loose.**
 - a. Dog Complaints
18. Assessor's Report **Not present.**
19. Treasurer's Report **Reconciliation report was presented. There is one open check for NEA. This is a check for gravel. Has NEA been requested for the money that they are holding onto. Nowak stated that NEA is looking into it, but Nowak has not heard back on it. Collateralized deposit came today and looks good. This report states that in all 3 reports that we are insured in all accounts by the state and FDIC. She still needs to check into the issue date and expiration date and if it automatically renews. Alison also read a statement in regards to the budget meeting. She did not get a chance to read her description of duties. She read her duties based on chapter 60. Alison then stated that she has been "performing all these duties to the best of my ability with professionalism, integrity and transparency. If I see something, I say something especially if it is something that puts the Town at risk. I want to make it very clear that contrary to rumors that you may have heard, I never asked for an increase in salary for this position. I agreed to fulfil the remaining term of this elected position to serve my community. If you hear a rumor, please consider the source and what a person's agenda may be for starting it or spreading it. More importantly, please come and talk to me. Recently, I received a very inappropriate text communication with a town employee. Prior to this, hostile behavior was directed towards me and another town official by this same employee. These outbursts occurred during two separate open meetings. I addressed this with the board each time it occurred. A board meeting was scheduled to address this employee's behavior. This meeting was then cancelled by the Chairman. To my knowledge this has not been addressed. I have no idea what I have done to this person to illicit this behavior. This name calling, hostility, rumors and blatant disregard for board decisions needs to stop. So Chairman and Supervisors, has this issue been addressed." Nowak stated that he asked her not to talk to Alison anymore. Ronk stated the issue has not been addressed since the meeting was cancelled, but some of the issues may be addressed later in the meeting.**
20. Brown County Planning Commission Report **No meeting last month, so nothing to report.**
21. Community Center
 - a. Possible Donation of a Playground at the Community Center from The Ledgeview Fire Department Auxiliary **Spoke with Julie VanDeurzen today and they are having a mtg on Thursday with more details.**

- b. Rental Process and Updated Contracts **Ronk discussed the new proposed procedure for rentals. Alison also spoke about the security of the building and collecting of the taxes and doors being left unlocked. She wants to ensure who has keys and where those keys are. Lifeline should be paying more as they do not clean up after themselves and they are making money. Ronk and Klika stated that anything coming in new would be under the new procedure. Motion by Ronk to approve the new contracts and start effective from the date of this meeting, 2nd by Klika. M/C by unanimous voice vote.**
- 22. 2025 Town Clean-Up Dates **April 12th and September 13th. We currently do not have a vendor for e-cycle.**
- 23. Various road, sign, culvert, ditch and bridge issues **Sunnyview road will need to be bid out.**
 - a. Creekview Road Maintenance to be reimbursed by Ledgeview Farms **Bills received from Scott Construction, waiting on a bill from Carter. Nowak will be contacting Carter for a bill.**
- 24. Minutes:
 - a. November 4th, 2024 Town Board Meeting **Motion by Nowak to approve the minutes from November 4th, 2024, 2nd by Klika. M/C by unanimous voice vote.**
- 25. Budget / Current Bills **Motion by Nowak to move \$3300 from Public Work to Public Safety, 2nd by Ronk. M/C by unanimous voice vote. Motion by Nowak to approve the bills with the addition of Mark Brantmeier's check, 2nd by Klika. M/C by unanimous voice vote.**
- 26. Clerk's Correspondence
 - a. Town Traffic Report
 - b. Shirley Wind Report
 - c. WTA 2025 District Mtg
- 27. Chair's / Supervisor's Correspondence
 - *Nowak stated that if Alison wants any help for taxes that Ron will come and sit here.**
 - *Ronk stated that with Michel's on the agenda a few months ago that we should have had separate meetings for those as the meeting went too long that night. Election workers did a great job and everything ran smoothly. No, we did not get audited, even though we did ask for the audit. He went to a mtg in early November for the Denmark Fire Department and they are up 11 calls from last year for the total year through October. This year they are at 15.5 calls per month vs 12 calls per month. Denmark Fire put new doors on and painted. They would like to have stand-by generators if big storms come through. Duke Energy donated them a new electric blanket. They need population updates and any new businesses in the Town in their district to be updated. They are doing training on drones. They are also looking at bullet proof vests. Mandatory water training and physicals being done. Add TAC on the agenda for an upcoming meeting.**
- 28. Adjournment **Motion by Nowak to ajourn, 2nd Klika. M/C by unanimous voice vote. 9:27 PM.**

Upcoming Monthly Board Meeting: January 6th, 2025

Any person wishing to attend who, because of their disability, requires special accommodations should contact the Town Clerk (920-864-3420) at least 24 hours in advance of the meeting so arrangements can be made.

Members of other Town committees, who are not members of the body whose meeting agenda is above noticed, are entitled, as any other citizen of the Town of Glenmore, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Respectfully submitted,

Cindy Ossmann, Clerk