

Jan 6th, 2025

X-Present 0-Absent

Town Board Meeting

7:30 PM Glenmore Community Center

Nowak X	Klika X	Ronk X	Ossmann X
Van Lanen X	Schauer X	Schaefer X	DeMerritt X
Attorney Gagan 0	Guns 0	Residents/Guests 28	

**TOWN OF GLENMORE---MONTHLY TOWN BOARD MEETING
MONDAY, JANUARY 6TH, 2025, IMMEDIATELY FOLLOWING THE PUBLIC HEARING AT 7:30 PM
GLENMORE COMMUNITY CENTER 5718 DICKINSON ROAD, DE PERE, WI 54115**

AGENDA: All agenda items, except for Resident Input are intended for discussion/ consideration and possible action, unless noted.

1. Call to Order **by Chairman Ron Nowak.**
2. Pledge of Allegiance **by all.**
3. Welcome **by Chair Nowak.**
4. Certify Wisconsin Open Meeting Law **by Clerk Cindy Ossmann.**
5. Resident Input **Time set for 3 minutes by Chair Nowak. Sherry Nowak addressed the Boards decision on the Community Center by reading a letter. Vicki Schmidt questioned about the video and audio surveillance and the board stated that it is posted. Lisa Kiley agrees with Vickie that we have never had an issue in our town and have never had an issue in our town. Spoke at budget meeting about job descriptions and is this posted anywhere. There are no minutes on the website for the November meeting. Jake Pansier spoke. Dawn Matzke spoke. Rick Kerkhoff commented that Sherry volunteered to do it to take work off of the clerk. Steve Leiterman, agreed with Dawn, we are starting to point fingers at the Clerk. It was a unanimous decision by the board to make this decision to change this. The disrespect that happened at the budget meeting was uncalled for. Don Brantmeier overheard once that people complain the Cindy comes to the Plan Commission meeting. She and Ben answer all the questions and save us a lot of time and get the paperwork ready. Pam Schauer changed her words to open quorum. Lisa Kiley also spoke about how she works so hard, that being said then why is she taking Sherry's job away and adding more to her plate. Nowak asked for anymore resident input and closed resident input.**
6. Plan Commission Chair **Schaefer spoke about the uniform dwelling code. To modify one of them to make them all uniform and exempt routine maintenance and repairs. Michel's road and stone is on the agenda next week and we will be working on the comp plan with our consultant. Preference is to only have extra meetings if our agenda is full. Also putting time limits on the meetings. First item is how to get public input into the comp plan review.**
7. Zoning Administrator Report
 - *Land Use Application for Eric and Michelle Guns, 3602 Shirley Rd, De Pere, WI 54115, GL-492 to remodel their house.**
 - *Land Use Application for Jason Pansier, 4888 Dickinson Rd, De Pere, WI 54115, GL-75 to add a prefab shed onto the property.**
 - *Land Use Application for Zirbel Dairy Farms, 6013 Morrison Road, De Pere, WI 54115 GL 511, to build a new barn in the same location as the barn that burned down and a new gravel driveway. (culvert is in Rockland/Morrison's controlled portion of right of way?)**
 - *Land Use Application for Adam and Jessica Baeten, 3819 Schmidt Rd, De Pere, WI 54115, GL-631 to remodel their basement and add natural gas to house.**
 - *WPS to replace 3 utility poles on Zion Rd.**

***WPS to replace 1 utility poles at 4888 Dickinson Rd**

***WPS to replace 4 of our poles along Creekview Rd just west of County Rd G.**

***WPS to replace 2 utility poles on De Pere Rd**

***WPS to replace 4 utility poles along School Rd f. WPS Replacing 1 pole and equipment at 6240 Glenmore Rd.**

***WPS Replacing 2 poles at 4050 School Rd. h. WPS to replace 1 pole located in front of 3722 School Rd.**

***Michels quarry excavation application for 2025 will be reviewed at the Jan 14th, 2025 PC Meeting.**

a. Drive Way Permit **None Presented**

b. Code Violations **None Presented**

8. Chapter 19-1 Uniform Dwelling Code **Changes made were to increase the amount to \$5000 for the minimum amount, fees going to the Town of Glenmore vs Building Inspector and permits are good for 2 years. Motion by Nowak to accept the changes on 19-1, 2nd by Ronk. Ronk yes, Nowak Yes, Klika no. Motion carried.**
9. Chapter 19-2 Uniform Dwelling Code—Building Permits **Changes made were to include Board of Chairperson and Supervisors, \$5000 for permitting amount, Motion by Nowak to approve Chapter 19-2 Uniform Dwelling Code- Building Permits with the changes provided, 2nd by Ronk. M/C by unanimous voice vote.**
10. Chapter 19-3 Adopting the State of Wisconsin Building Standards **Motion by Ronk to adopt chapter 19-3 with changes to include no fees for demolished or razed buildings, all permits will be good for 24 months, permits needed for over \$5000 and exemptions for replacement windows, doors, shingles, siding as long as no structural changes are made, 2nd by Nowak. M/C by unanimous voice vote.**
11. Glenmore Building Permit Fee Schedule **Board discussed a modification as presented that if an emergency, penalty and double fees to be waived if applied within 2 business days. Motion by Nowak to accept the changes on the glenmore building permit fee schedule with the one modification, 2nd by Klika. M/C by unanimous voice vote.**
12. Update on the Ledgeview Farms CUP **Post the CUP on the website and schedule a mtg for the future. The board would like to meet with Jake to review the pit and then come back to have a meeting to discuss this with Jake. Motion to table this until the onsite inspection is done by Ronk, 2nd by Nowak. M/C**
13. Building Inspector report **Updates given by Ossmann on the new building inspector.**
 - a. Non-compliant issues
14. Constables Report **4 Dogs were found roaming in the Town.**
 - a. Dog Complaints
15. Assessor's Report **Seth took the assessor school. No major changes. Ask them to verify sales. If you have a building that you demolish or falls over, please let Seth Know. If you have any questions on Assessments, please call Seth. Two parcels on Glenmore road and Morrison road should have their own parcel, Morrison road will not have their own parcel and they will be working with the tower owner.**
16. Treasurer's Report **New—Online tax deposits. There were transfers for online tax payments. Everything came out, and all looks good. Tax collection went well. Looking for feedback from residents. We did cross train and Clerk Ossmann was there to help collect, which worked out well so the wait lines were short. Van Lanen also asked for any feed back. The collateralized deposit is included and that shows the funds of the Town that they are insured. The bank insures for a certain amount and the state. We have reached over that amount and now the bank has now moved the funds to reinvest them to something to protect**

them. Alison made sure that it is happening to make sure that we are covered. Some checks have had to be returned as they were made out to the County and they need to be made out to the Town for the first payment. Others need to be endorsed by the tax payer.

17. Brown County Planning Commission Report **December was a final draft approval of the 2025 metro map, January no meeting**
18. Community Center **Chair Nowak briefed over the two items below, no other items about community center were able to be discussed.**
 - a. Possible Donation of a Playground at the Community Center from The Ledgeview Fire Department Auxiliary **The auxiliary ladies bought Christmas presents so they will not be donating a playground.**
 - b. Resignation Letter **Ron resigned from the community center cleaning and all duties at the Community Center.**
19. 2025 Town Clean-Up Dates **April 12th and September 13th. Still looking for an e-cycle.**
20. Various road, sign, culvert, ditch and bridge issues **Had guardrails replaced last month on school road. A few more to go and they should be done.**
 - a. Creekview Road Maintenance to be reimbursed by Ledgeview Farms **Bills received from Scott Construction, waiting on a bill from Carter, Ron to contact Carter for the bill.**
 - b. Mailbox for Chris Tielens on Glenmore Road **Mailbox was up and replaced. A bill was received from the resident that was forwarded to Nowak, Klika, Ronk, and Van Lanen. Nowak to contact Carter and find out what happened, get in touch with the resident and report back.**
21. Federal Highway Grant with Safe Streets and Roads for All **Ron will look into and call the county commissioner.**
22. Minutes:
 - a. December 2nd, 2024 Public Hearing
 - b. December 2nd, 2024 Town Board Meeting
Motion by Ronk to approve the minutes for the December 2nd 2024 public hearing and town board meeting, 2nd by Nowak. M/C by unanimous voice vote.
23. Budget / Current Bills **Motion by Ronk to approve the bills as presented, 2nd by Nowak. M/C by unanimous voice vote.**
24. Clerk's Correspondence
 - a. Town Traffic Report **Presented to the Board.**
 - b. Shirley Wind Report **No complaints received.**
 - c. WTA District Meetings--**Who's going. Anyone going should let me know ASAP so registrations can be done and paid at the Feb Meeting.**
 - d. Hack on the Computer **There was a potential hack on the computer on January 4th. Per Klika if we are able, turn it into the police. Ossmann will continue to review and see if we can determine the location of where the attempted hack came from.**
25. Chair's / Supervisor's Correspondence **TAC was supposed to be an agenda item to vote on and it wasn't and he would like to put that back on the agenda. Spring workshop is coming up along with road school in April.**
26. Adjournment **Motion by Klika to adjourn, 2nd by Nowak. M/C by unanimous voice vote. 10:09 PM.**

Upcoming Monthly Board Meeting: February 3rd, 2025

Any person wishing to attend who, because of their disability, requires special accommodations should contact the Town Clerk (920-864-3420) at least 24 hours in advance of the meeting so arrangements can be made.

Members of other Town committees, who are not members of the body whose meeting agenda is above noticed, are entitled, as any other citizen of the Town of Glenmore, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Respectfully submitted,

Cindy Ossmann, Clerk